**RC IV Family Resources Guide**

Create a **Family Resources Guide**that you might choose to share with the families you serve. The guide should include helpful working information you think they might need. At a minimum, you must include the following required items. Add any other items that children within your care might also need.

* **Resource IV-1 Family Counseling**

Provide the contact information (agency name, phone number, website, address, etc.) of a local agency in the community where you work that provides family counseling.

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* **Resource IV-2 Translation Service**

Find out contact information (agency name, phone number, website, address, etc.) of a translation service for families whose home language is other than English as well as a service that provides American Sign Language translation.

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| **Translation Service where the home language is other than English:** |
| **Service for American Sign Language Translation:** |

* **Resource IV-3 Children with Disabilities**

Obtain contact information (agency name, phone number, website, address, etc.) for at least two agencies in the community that provide resources and services for children with disabilities (in most communities, the local school district provides these services).

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* **Resource IV-4 Child Development Resources**

Provide a list of 3 or more websites, and brief descriptions of each, that provide current information to help families understand how young children, ages 3- 5 years old, develop and learn. Include one current article from each website.

Web sites must contain articles that help families understand the development and learning of 3-5 year olds. At least one article must relate to child guidance.

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| Source #1 |
| Source #2 |
| Source #3 |
| Source #4 (Optional) |

**RC VI-2 Early Childhood Associations**

List two or three **early childhood associations** (national, regional, state, or local) and include website addresses, and describe the professional resources and membership opportunities they each offer**.**

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| Early Childhood Association #1 - Include website addresses and describe the professional resources and membership opportunities they each offer**.** |
| Early Childhood Association #2 - Include website addresses and describe the professional resources and membership opportunities they each offer**.** |
| Early Childhood Association #3 - Include website addresses and describe the professional resources and membership opportunities they each offer**.** |

**RC VI-3 Reporting Child Abuse and Neglect**

Provide summaries of the **legal requirements** in your state regarding child abuse and neglect (including contact information for the appropriate agency in your state) and Mandatory Reporting Guidelines.

* **State Agency for Reporting Child Abuse and Neglect**

Identify the contact information (agency name, phone number, website, address, etc.) of the state agency to whom you would report child abuse and neglect.

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* **Mandatory Reporting Guidelines**

Explain the mandatory child abuse and neglect reporting guidelines for your state.

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